

COLLEGE OF EDUCATION COUNCIL
September 26, 2022
12:00-1:30 pm



1. Call to Order

Attendance: Kristina Falbe (Chair), Gavin Weiser (EAF), Erin Quast (TCH), Rochelle Borden (Student), Kate Peeples (SED), Sarah Ballard (SED), Kristi Sutter (Lab Schools), Jeongae Kang (SED), Dean Francis Godwyll, Rudo Tsemunhu (EAF), Robby Anggriawan (Student) Christie Angleton (TCH), Amanda Quesenberry (TCH)

Not in Attendance: Andy Goveia (Lab Schools), Kim Fisher (SED), Dian Dean (EAF)

Guests: Stacy Jones Bauch, Robyn Seglem

2. Adoption of the Agenda

3. Approval of the minutes from the April 2022 meeting

- Minutes approved as distributed

4. Approval of the minutes from the August 2022 meeting

- Minutes approved as distributed

5. Information Items

- **S. Jones-Bock- Teacher of the Year Program**

- Committee reviewed the awards currently provided
 - Purpose: Recognize and elevate teachers in our community
 - Many strong nominees who do not fit into a previous category
- New Awards
 - Proposed Awards
 - ISU Teacher of the Year
 - ISU Laboratory Schools Teacher of the Year
 - National Board Certified Teacher of the Year
 - Legacy Award- could be retired within at least 25 years
 - Criteria similar to other teaching awards
 - Process
 - Oct. 10-Dec 2- Nomination Period- kick off at Homecoming with QR Code
 - Dec 5- Jan 13 Marketing Campaign
 - Review Time with Alumni Committee
 - Recommendations to COEC
- All would be recognition awards, not financial
- How many awards? Each category:
 - 5 semifinalists
 - award winner
- April 14th awards event
- Will use the first year to gauge interest to determine the frequency of awards in the future.

6. DISCUSSION ITEMS

• **K Falbe- Bylaw Revisions**

- History: according to the bylaws, our bylaws are reviewed I think every five years. Once they are reviewed here at a College Level then they have to go to the rules committee, and then the university senate. Last year we did the work of revising our bylaws. I put the minutes from those conversations along with a slide deck that summarizes those changes in our Teams site. After they were voted on by faculty, they were forwarded to the rules committee and which looked through them and offered feedback that they wanted us to review and revise for clarity before sending them to the Senate. They sent those back in May. We held a meeting in August to begin this work. Since we did not complete the work we put the discussion out on the Teams site for people to continue the conversations. Our goal today is to move these things from discussion and put them to a vote here in the College Council. I am working with the Senate to determine the next steps, but you can expect there to be Town Hall sometime soon.

• **On the Alumni Relations Committee**

- The language that says “The Dean of the COE or designee(s) shall serve as ex-officio, non-voting member(s)”
- Remove the (s) on the designee and member. Why would the dean get more than one designee on this committee? Should they?
- **Motion:** E Quast: The motion could be I move to remove the (s) in order to make it clear there is only one dean’s representative on the committee.
- **2nd:** A Quesenberry
- **Discussion:** None
- **Move to Vote:**
 - Yes- 12
 - No-0
 - Abstain- Dean

• **NTTs on COEC**

- When referring to NTTs that can serve on the COEC we mention that they need to have been a full-time faculty member for at least one year.
- Do we want it to say “full-time faculty members in the College of Education”? Otherwise, they could have been full-time in a different college.
- **Motion:** R Borden: Move to add language "in the College of Education" to the description about NTTs that are eligible to serve on COEC.
- **2nd:** J Kang
- **Discussion:** None
- **Move to Vote:**
 - Yes- 12
 - No-0
 - Abstain- Dean

• **Subcommittee Meetings**

- Originally stated, “The committee shall establish a calendar of meetings at least twice per semester”.
- The Rules Committee suggested, “The committee shall establish at least two meetings per semester and will make the schedule of those meetings publicly available”.
- **Motion:** A Quesenberry- When discussing how each subcommittee schedules meetings we should change the language to "The committee shall establish at least two meetings per semester and will make the schedule of those meetings publicly available".
- **2nd:** E Quast

- **Discussion:**
 - E Quast- Clarifying question “publicly available” or “publicly available through the website: should be similar throughout the document.
- Move to Vote:
 - Yes- 12
 - No-0
 - Abstain- Dean
- **Adding Staff Members to Chair/Director Search Committee**
 - Should we add a staff member to the chairs/directors search committee?
 - Rules states “given that staff will work closely with chairs/directors, it seems strange that there is no requirement that a staff member is on the search committee. We recommend adding a staff member to all such searches as entry 4 and then bumping the current 4 about ensuring diversity on searches to become item 5. You could see COE bylaws, p. 21, C.7 for some possible language in adding a staff member.”
 - Search committee makeup can be found in Article IX. Departments, Schools, and Laboratory Schools, Part C –This is page 18 of the Falbe Edits Color Coded document.
 - K Falbe- This came from the committee, do we want to clarify?
 - E Quast- Assume the same process for nomination and voting.
 - G Weiser - University HR trying to get rid of classifications
 - S J-Bauch- Add CS and CS-U if needed if we clarify.
 - GWeiser – AP/CS/CS-U staff categories
 - A Quesenberry- Do we need to define what staff means?
 - G Weiser- Are there Centers that might need to be included?
 - K Falbe- This section is only about departments, schools, and laboratories
 - **Motion:** R Borden "I move that deans/directors search should also include a staff member from the unit from one of the different staff classifications (AP/CS/CS-U)"
 - **2nd:** GW
 - **Discussion:** K Falbe- Do we need to clarify who runs the election?
R Seglem- No
 - **Move to Vote:**
 - Yes- 12
 - No-0
 - Abstain- Dean
- **COEC Vacancy**
 - Currently, our bylaws (Article III, Section 4, p.2) state COEC members who are unable to perform their duties for more than one semester, or who—because of some change in status, position, or appointment—are no longer eligible for COEC membership as detailed in Section III.2 must vacate their COEC seats.
 - The College Elections and Service Committee shall see that all vacancies are filled in the next election cycle through standard election procedures.
 - (Article III, Section 5, p. 2) states COEC members who will be temporarily unavailable to perform their duties for one semester or three consecutive meetings—through an appointment process approved by the faculty of their department, school, or laboratory school—should be temporarily replaced by a member of their department, school, or laboratory school who meets eligibility criteria for COEC membership
 - Comments from the rules committee (this is a global comment meant to address the whole document).

- At several places in the bylaws, vacancies and temporary vacancies are discussed, e.g., on p. 2, sections 4 and 5. In all these places, vacancies are determined by when a person is “unable to perform their duties...” The temporary vacancy is determined by whether a person is “temporarily unavailable.”
 - We find both of these locutions vague and hence problematic. It’s difficult to know when these conditions are met. Normally, such things are defined in terms of something measurable, like absences, e.g., if a member misses (or knows they will miss) more than X number of meetings during a semester, then their seat is vacated.
 - So, we recommend adopting this sort of language. If you prefer something else that is more precise and clear, that could also work. But we worry the current language is so vague it could be abused or lead to cases where people disagree about what it means. That’s not a good outcome.
- K Falbe- The question at hand then is for the COEC (College Council) when is a seat vacant? According to the minutes our last conversation was around 3 meetings. So “When a member misses (or knows they will miss) more than three meetings in an academic year”..... We had not voted on this yet.
 - K Falbe - For the College Council it seems that the last conversation is still on three meetings within the year. If this is the consensus we could move that when talking about a CC member vacating their seat the language should read "if a member misses (or knows they will miss) more than three meetings during an academic year, then their seat is vacated"
 - **Motion:** G Weiser- I move that when talking about a CC member vacating their seat the language should read "if a member misses (or knows they will miss) more than three meetings, when a temporary vacancy has not been enacted, during an academic year, then their seat is vacated for the remainder of their term."
 - **2nd:** A Quesenberry
 - **Discussion**
 - G Weiser- Permanently or for the rest of the year?
 - K Falbe- Speaking specifically about when a seat is vacated.
 - R Borden- Religious exemption?
 - R Tsemunhu- How many meetings each year?
 - R Seglem- 8 meetings
 - S Ballard- Do we have procedures in place for a medical leave without vacating the seat, same as religious exemption?
 - K Peoples- Religious exemption is like an excused absence
 - G Weiser -It is about communication vs valid reason. There is a difference when there is
 - Dean- Would it help if we define unexcused and include unexcused in the description?
 - K Peoples- Follow HR policy- it is not really up to us.
 - K Falbbe- Intention is whether we should do a temporary vacancy
 - R Borden- What does this look like for student reps?
 - K Peoples- Difference between absences and vacancies
 - R Tsemunhu- Could we consider adding a proxy for an alternative?
 - K Falbe- Since positions are elected we can consider this later, but not with this set of bylaws.
 - S Ballard- Vague language across two measures. Can we address this as one? Could temp vacancy language be reused?

K Falbe- the difference between vacancy and temporary- temporary is sebatacle and maternity leave (one semester) as opposed to vacating for representation for a unit. This allows the department to decide.

G Weiser- Members can make excuses- people take advantage that leaving vacancies that never get filled.

E Quast- Communication happens with the chair or student with the Dean that is built into the structure of our units. The chair either figures out the conflict or the seat is vacated.

G Weiser- CC is an elected privilege and leaves work to those in attendance

- **Move to Vote:**
 - Yes -11
 - No- 0
 - Abstain- 2 Dean and E Quast (out of the room at the time of vote)

- **Curriculum Committee**
 - Currently, the language we have for each of the committees states (this is an example from the Curriculum Committee but the language is standard for other committees as well):
 - Any College Curriculum Committee member who is temporarily unable to perform their duties for more than one semester, or because of some change in status, position, or appointment is no longer eligible to serve and must vacate their committee seat. The College of Education Elections and Service Committee is responsible for seeing that all vacancies are filled through standard election procedures.
 - Temporary Vacancies Any College Curriculum Committee member who is temporarily unavailable to perform their duties for one semester or three consecutive meetings should be temporarily replaced, for up to one semester, by the member's department or school through a process determined by the faculty of that department or school.
 - Rules Committee: Like in Discussion #1 the phrase "unable to perform their duties" is being questioned. The suggestion is to define the number of meetings. Each committee is required to meet at least two times a semester, although I would think ideally they would meet about four.
 - The suggestion for wording from the Rules Committee was: If a member misses (or knows they will miss) more than X number of meetings during a semester, then their seat is vacated.
 - K Falbe- Our question is what is that X number? Or is there a different approach that you all want to put out there?
 - **Motion:** A Quesenberry "I move that on COEC subcommittees if a member misses (or knows they will miss) THREE consecutive meetings across an academic year without a temporary vacancy being appointed then their seat is vacated"
 - **2nd:** J Kang
 - **Discussion:**
 - **Move to Vote:**
 - Yes- 12
 - No-0
 - Abstain – Dean

- **Research Committee- Student Representation**
 - K Falbe- The rules committee did not bring this up, but when going through the bylaws we noticed that most of the committees have student representation. The research committee does not.

- K Falbe- Would we want to have a student member (specifically a graduate student) on the College Research Committee?
 - K Falbe-Mirror language in other sections. Keep it general and not specify graduate students.
 - **Motion:** E Quast- Add a student to the College Research Committee using the same language across other subcommittees.
 - **2nd:** G Weiser
 - **Discussion:**
 - R Borden- how will students know this opportunity exists?
 - K Falbe- This will be part of our charge this year as a CC.
 - S Ballard- Tremendous value for including students in this subcommittee
 - Move to Vote:
 - Yes-12
 - No- 0
 - Abstain- Dean

- **NTT to the College Curriculum Committee**
 - Currently, the College Curriculum Committee is made up of “The COE Curriculum Committee is composed of two (2) voting faculty representatives from each department or school (EAF, SED, TCH), as well as the COE Dean or his/her designee (ex-officio, non-voting). The Dean of the college will ask the chairs of EAF and SED and the director of TCH to nominate Illinois State University students willing to serve as representatives on this committee. The chair or director from each school or department will nominate one (1) student representative. From that pool, the Dean will select one (1) student to serve on this committee. The student will be a voting member.” (p. 6)

- Rules Committee says “2. B, you might consider adding some sort of NTT representation to this committee, maybe increasing its size by one or modifying 2. C to allow NTT members to serve in faculty positions”
 - K Falbe- NTT- How might they be compensated? Adding to bylaws makes it more required than volunteering.
 - R Borden- There is a different quality of instruction with NTT, which might be a valuable addition for them to sit on this committee.
 - K Peoples- This committee is about the addition of courses and altering course sequences and not practice.
 - S Ballard- We need to discuss the proliferation of NTTs in TCH.
 - Dean- Table conversation about NTTs. Focus on quality syllabi. This might be a problem and might not add to the conversation. We can’t legislate it or expect their participation. Would suggest not moving to include NTT.
 - K Falbe- Not currently in the bylaws so we do not need to vote on this. NTT are not represented at UCC, but I wanted to bring it to the table.

- **Adding Staff to COEC**
 - Discussed the pros and cons of inclusion. Recommending that they are voting members. 164 place in bylaws that state faculty and this is a big addition.
 - K Falbe- Out of time- Need to determine if we need to have another meeting before our Oct. 24th meeting or figure out the plan moving forward. I will speak to the rules committee in the meantime.
 - K Fable- Let the subcommittee put together talking points in Teams

- A Quesenberry- Subcommittee discussed the pros and cons of including staff in COEC. Are recommending they be voting members with similar terms. There are 160 places where faculty are listed in the bylaws and we need to consider where we add in staff as well.
- Dean- Where ever there is faculty do we simply add staff?
- K Falbe- Need to only change in specific places so we are not working outside our purview.
- A Quesenberry- Is there a Staff Council in the works?
- Dean-Rep from each unit and beginning of the council to have their own space to talk about their concerns. Might make for easier representation and focus on COEC.
- S Ballard- We want to assure that number of seats is reasonable for a faculty initiative.

7. ACTION ITEMS

- Bylaw Revisions (K Falbe)- see above

8. Dean's Report

- Deans Report (F Godwyll)- no report

9. Adjournment

- K Peeples moves to adjourn
- R Borden 2nd

NEXT MEETING: October 24, 2022 Noon-1:30pm

Appendix

Results of the online vote:

1. Option 1 or Option 2
 - a. Option 1: Send the revisions to the rules committee as they are today. Continue the conversations about adding staff and submit an amendment at a later date).
-11 voted in favor
 - b. Option 2: Wait. Send revisions after we have discussed and voted on adding Staff to Council).
-0 voted in favor
2. Agree to the changes (including editorial changes) to the bylaws as they are addressed above.
 - a. In Favor -10 votes
 - b. Opposed-1 vote